

**TOWN OF LOMIRA
DODGE COUNTY, WISCONSIN**

Ordinance No. 2019-01

Amendment to Chapter 3-Retention and Destruction of Town of Lomira Public Records

The Town Board of the Town of Lomira, pursuant to its authority under Section 19.21(4) and 60.83 of the Wisconsin Statutes does hereby amend the Town of Lomira Code of Ordinances, Chapter 3 Retention and Destruction of Town of Lomira Public Records.

Section 2.A. & C., and Section 3.A. of Chapter 3 are hereby repealed and recreated as follows:

Section 2. Definitions

A. Record Retention & Disposition Schedule

The Wisconsin Municipal Records Schedule (WMRS), as approved by the Public Records Board on August 27, 2018, attached hereto and incorporated herein as Exhibit-Chapter 3, is hereby adopted by the Town of Lomira as the Town's official record retention schedule. Records not contained in the *WMRS* shall be retained according to the Public Records Board other *General Records Schedules* and their successor schedules.

C. Records

The meaning as defined in Wis. Stat. §19.32(2). Documents and records of the Town of Lomira which have been created or transferred entirely to electronic or other approved alternate format shall be considered original and subject to State retention guidelines according to Wis. Stat. §19.21(4)(c).

Section 3. Provisions

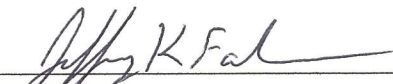
A. Historical Society Notification

As required by Wis. Stat. §19.21(4)(a), the State Historical Society of Wisconsin shall be notified at least 60 day prior to the destruction of any records, unless waived according to the Wisconsin Municipal Records Schedule.

The town clerk shall properly post or publish this ordinance, as required under s. 60.80, Wis. Stats.

Adopted this 13th day of February, 2019

Town of Lomira Town Board

Chairman 

Supervisor 1

Supervisor 2

Attest: Shaun Bellamy
Town Clerk